

BIENVENUE CONDOMINIUM ASSOCIATION, INC.
1029 JARDIN COURT
BURLINGTON, NJ 08016
PHONE (609) 387-2021 - FAX (609) 387-2055
biencondo@comcast.net

Annual Owner(s)/Tenant(s)/Occupant(s) Information Document

Status of Information provided by owner(s) must be as of: December 1, 2017

Unit Address: _____

PURSUANT TO PAR. 12 OF THE BIENVENUE CONDOMINIUM ASSOCIATION, INC. MASTER DEED PLEASE PROVIDE THE FOLLOWING INFORMATION REQUESTED BELOW BY DECEMBER 31, 2017 TO THE BIENVENUE CLUBHOUSE AT THE ABOVE ADDRESS IN ORDER TO BE COMPLIANT WITH ITS GOVERNING REGULATIONS:

1. Full name(s) of owner(s) as they appear on the Deed for said property. (Please Print)

2. Complete mailing address of owner. (Please Print).

Street _____

City _____ **State** _____ **Zip** _____

Phone _____, **E-Mail** _____

3. Full names(s) of mortgage holder(s). (Please Print)

If there are any mortgages on the property, the Bienvenue Condominium Association, Inc. will need a copy of the mortgage(s). If the Unit Owner does not provide copies of the mortgage(s), this matter will be referred to legal counsel for the Bienvenue Condominium Association, Inc. When this occurs, the Unit Owner will be responsible for any and all attorneys' fees and costs incurred by the Bienvenue Condominium Association, Inc.

4. Complete name, e-mail & phone number of tenant and/or occupant. (Please Print)

Name _____, E-Mail _____

Street _____

City _____ State _____ Zip _____

Phone: _____

5. If the Unit is being rented the Bienvenue Condominium Association, Inc. we will need a copy of the current signed lease, and if there is no current written lease the terms and conditions of occupancy must be reduced to writing and provided to the Bienvenue Condominium Association, Inc. If the Unit is being rented or occupied by someone other than the Unit Owner and the Unit Owner does not provide the requested information, this matter will be handed over to legal counsel for the Bienvenue Condominium Association, Inc. When this occurs, the Unit Owner will be responsible for any and all attorneys' fees and costs incurred by the Bienvenue Condominium Association, Inc.

6. Please provide the following information, as it pertains to motor vehicle(s), which will be parked on the Bienvenue Condominium Association, Inc. Common Elements.

Owner(s) Information: (Please Print)

Vehicle Make: _____, Vehicle Model: _____

Vehicle License No. _____, Vehicle VIN No: _____

Insurance Company _____, Policy No. _____

Policy Effective Date: _____, Policy Renewal Date: _____

Phone Number of Insurance Company: _____

Assigned Parking Space(s) Number: _____

Tenant(s)/Occupant(s) Information: (Please Print)

Vehicle Make: _____, Vehicle Model: _____

Vehicle License No. _____, Vehicle VIN No: _____

Insurance Company _____, Policy No. _____

Policy effective Date: _____, Policy renewal Date: _____

Phone Number of Insurance Company: _____

Assigned Parking Space(s) Number: _____

Note: If any information provided in Paragraph # 6, as it pertains to owner(s) and/or tenant(s) vehicle(s) is found to be inaccurate, after the Bienvenue Condominium Association, Inc. performs its verification process, the owner(s) of the property, will be fined \$125.00, and their vehicle(s), as well as, their tenant(s) vehicle(s) must be immediately removed from the Bienvenue Condominium Association, Inc. Common Elements. If the vehicles aren't removed immediately, they will be towed off the Bienvenue Condominium Association, Inc. Common Elements, and the owner of the vehicle(s) will be responsible for all related costs to include, administrative, towing charges, storage charges, and legal fees if necessary.

I, the undersigned certify that the information on this form is correct to the best of my knowledge, and that I have complied with all of the terms and conditions contained herein.

Date: _____

Print Name of Owner(s)

Signature of Owner(s)

This form is to be completed by the owner(s) in its entirety, and returned to the Bienvenue Condominium Association Inc., along with the additional documents required in Paragraphs #4 & #5 above, on/or before December 31, 2017. A one hundred (\$100.00) dollar fine will be assessed if the information isn't provided by the due date. Each month, thereafter a twenty five (\$25.00) dollar fine will be assessed. Once the fines reach one hundred twenty-five (\$125.00) dollars in total, and you still haven't provided the requested information, this matter will be handed over to legal counsel for the Bienvenue Condominium Association, Inc. When this occurs, the Unit Owner will be responsible for any and all attorneys' fees and costs incurred by the Bienvenue Condominium Association, Inc.

Warm Regards,

Augustine D. Altieri, CPA

*Augustine D Altieri, CPA
Bienvenue Condominium Association, Inc.
Property Manager & Accountant
Gus3291@verizon.net
215-920-4329*